

## HIRE AGREEMENT FOR DIPTON JUBILEE CENTRE

**Description of Hire:** .....

**Room to be Hired:** .....

**Date of Booking:** .....

**Organisation Name:** .....

**Contact Name:** .....

**Address:**.....

**Postcode:** .....

**Tel No:**.....

### **Regular Bookings**

Day(s) required: Starting Date:

Time from: Time to: Total Hrs:

Rate per hour: Total Hrs = £

**Paid** Each Session Weekly Monthly

### **One off Booking**

Day & Date required:

Time from: Time to: Total Hrs:

Rate per hour: Total Hrs=

Deposit £ Paid on / /

Security Bond £ Paid on / /  
(Returnable on first working day after function)

Please read and accept the terms and conditions set out overleaf.